

## How to Register for Events

- To register for events, log in to your PA CareerLink® account at [www.pacareerlink.pa.gov](http://www.pacareerlink.pa.gov) and select the EVENTS tab on your PA CareerLink® Dashboard, then select “Search Events”.
- Navigate through the calendar and click on the event you are interested in attending. Select the “Register” button to register for the event.
- If you have registered to attend a virtual event you will receive an email with the Zoom link the morning of the event. For virtual workshops internet access is required.

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## **Virtual Resource Center**

To visit our Virtual Resource Center go to [www.careerlinkluzerne.org](http://www.careerlinkluzerne.org), select a location, point to the PROGRAMS tab, and select VIRTUAL RESOURCE CENTER in the JOB SEEKERS section. Engage in workshop presentations, utilize online tools and resources, as well as follow helpful links.

## **EVENT DESCRIPTIONS**

**ACE THE INTERVIEW:** Learn helpful resources to aid in preparing for your next job interview.

**DISCOVERING YOUR CAREER PATH:** This workshop includes a PowerPoint presentation designed for individuals going through a period of transition, who are researching themselves.

**HOT JOBS IN THE BUILDING & TRADES INDUSTRY:** Information on opportunities posted on the PA CareerLink® website in the Building & Trades industry in the Wilkes-Barre area.

**HOW TO RECRUIT & RETAIN VETERAN TALENT:** Join us online as we discuss methods to recruit and retain Veterans for your business!

**JOB CLUB:** Meet with other job seekers and workforce professionals in this networking meeting designed to share experiences and tips through the job search process.

**HOW TO APPLY & NAVIGATE THE FEDERAL EMPLOYMENT WEBSITE:** Join us to learn how to create an account, navigate, and apply for federal employment opportunities on [www.usajobs.gov](http://www.usajobs.gov).

**HOW TO ENTER JOB SEARCHES ON CWDS & BASIC CWDS NAVIGATION:** Basic navigation of the PA CareerLink® website.

**PEOPLE SKILLS:** Learn the difference between hard skills & soft skills and how to develop a solution-oriented attitude.

**RESUME WRITING:** Learn how to write a professional-looking resume.

**STRESS MANAGEMENT:** Learn how to understand and manage job search stress.

**WELLNESS TO WORK: SUMMERTIME SELF-CARE:** Self-care activities help to reduce feelings of stress and burnout. Summer is a great time to switch up your routine and learn new ways to incorporate the season into your practice.

**WIOA ORIENTATION:** This presentation informs customers how the Workforce Innovation & Opportunity Act Program assists job seekers access employment, education, training, and supportive services to succeed in the labor market and match employers with workers.