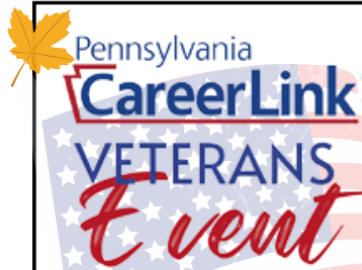


NOVEMBER 2024

PA CAREERLINK® LUZERNE COUNTY WILKES-BARRE



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>LOCATION: 32 East Union Street, Wilkes-Barre, PA 18701 PHONE: 570-822-1101 FAX: 570-826-2443 TTY: 570-826-2438 BUSINESS HOURS: Mon/Tues/Thurs/Fri 8:00 am- 4:30 pm Wednesday 9:30 am- 4:30 pm www.pacareerlink.pa.gov www.careerlinkwilkesbarre.org</p>				<p>1 9:45 am: Discovering Your Career Path</p>
<p>4 1:45 pm: Digital Fundamentals</p>	<p>5</p>	<p>6 11:15 am: Ace the Interview 1:45 pm: WIOA Orientation 1:45 pm: Digital Fundamentals</p>	<p>7 9am- 12 pm: Healthcare Job Fair 10 am: Clean Water Certificate Training Information Session 10:45 am: Resume Writing 12:45 pm: WIOA Orientation 1:45 pm: Spanish WIOA Orientation</p>	<p>8</p>
<p>11</p>  <p><i>Office Closed in Observance of VETERANS DAY</i></p>	<p>12 10 am: LCCC Adult Education Program Virtual Open House 2 pm: Clean Water Certificate Training Information Session</p>	<p>13 ANNUAL VETERANS EVENT 10 am- 2 pm Hazleton Readiness Center  11:15 am: Ace the Interview 1:45 pm: WIOA Orientation 1:45 pm: Digital Fundamentals</p>	<p>14 8:45 am: Job Club 10:45 am: Resume Writing 12:45 pm: WIOA Orientation 1:45 pm: Spanish WIOA Orientation</p>	<p>15 8:45 am: How to Apply & Navigate the Federal Employment Website</p>
<p>18 1:45 pm: Digital Fundamentals</p>	<p>19 9 am- 12 pm: Government & Civil Service Job Fair 12 pm: Wellness to Work: National Gratitude Month (Virtual)</p>	<p>20 11:15 am: Ace the Interview 1 pm: How to Attract Veteran Talent (Virtual) 1:45 pm: WIOA Orientation 1:45 pm: Digital Fundamentals</p>	<p>21 10:45 am: Resume Writing 12:45 pm: WIOA Orientation 1:45 pm: Spanish WIOA Orientation</p>	<p>22</p>
<p>25 1:45 pm: Digital Fundamentals</p>	<p>26</p>	<p>27 11:15 am: Ace the Interview 1:45 pm: WIOA Orientation 1:45 pm: Digital Fundamentals</p>	<p>28</p>  <p>HAPPY Thanksgiving DAY OFFICE CLOSED 11/28 & 11/29</p>	<p>29</p>



Join us on
Wednesday, November 13, 2024
from 10 am- 2 pm
at the
Hazleton Readiness Center
515 East Samuels Avenue,
Hazleton, PA 18201

This is a special Veterans Event connecting Veterans with opportunities & resources!

Engage with Veteran friendly employers to discuss a range of job opportunities! Access vital information including VA Disability Claims, Suicide Prevention Support, Vocational & Employment Aid and Drug and Alcohol Treatment Help.



EVENT DESCRIPTIONS

ACE THE INTERVIEW: Learn helpful resources to aid in preparing for your next job interview.

CLEAN WATER CERTIFICATE TRAINING INFORMATION SESSION: Join us to learn how this training program can help you gain skills for entry-level jobs in the stormwater industry, focusing on green infrastructure. For more information visit: training@cwpa.org

DIGITAL FUNDAMENTALS: Develop basic computer skills. Navigate the internet & social media. Build a safe & responsible online presence. Create documents, spreadsheets & slides. Communicate via email and direct message.

DISCOVERING YOUR CAREER PATH: Includes a PowerPoint presentation designed for individuals going through a period of transition, who are researching themselves and the workforce in order to make a well-informed career change.

HOT JOBS IN THE BUILDING & TRADES INDUSTRY: Information on opportunities posted on the PA CareerLink® website in the Building & Trades industry in the Wilkes-Barre area.

JOB CLUB: Meet with other job seekers and workforce professionals in this networking meeting designed to share experiences and tips through the job search process.

HOW TO APPLY & NAVIGATE THE FEDERAL EMPLOYMENT WEBSITE: Join us to learn how to create an account, navigate, and apply for federal employment opportunities on www.usajobs.gov.

HOW TO ENTER JOB SEARCHES ON CWDS & BASIC CWDS NAVIGATION: Basic navigation of the PA CareerLink® website.

HOW TO ATTRACT VETERAN TALENT: Join us as we discuss some tips, things to know, and things to think about for effective recruiting and retention of veterans! This is an online web training geared towards employers.

RESUME WRITING: Learn how to write a professional-looking resume.

WELLNESS TO WORK: NATIONAL GRATITUDE MONTH: November is National Gratitude Month! Gratitude has a positive impact on our overall well-being and success. Identify common roadblocks and learn tips for increasing daily gratitude.

WIOA ORIENTATION: This presentation informs customers how the Workforce Innovation & Opportunity Act Program assists job seekers access employment, education, training, and supportive services to succeed in the labor market and match employers with workers.



HEALTHCARE JOB FAIR

Thursday, 11/7/24
9 am to 12 pm

Participating employers include:

**Riverview Nursing Home,
 United Methodist Homes,
 Allied Services,
 Wright Center, Geisinger &
 Community Options.**

GOVERNMENT & CIVIL SERVICE JOB FAIR

Tuesday, 11/19/24
9 am to 12 pm

Participating employers include:

**PA Liquor Control Enforcement,
 Area Agency on Aging,
 Federal Hearings & Appeals &
 Luzerne County Community
 College.**

Bring your resume and be ready to network with employers seeking candidates in these industries!

HOW TO REGISTER FOR EVENTS

- To register for events, log in to your PA CareerLink® account at www.pacareerlink.pa.gov and select the EVENTS tab on your PA CareerLink® Dashboard, then select "Search Events".
- Navigate through the calendar and click on the event you are interested in attending. Select the "Register" button to register for the event.
- If you have registered to attend a virtual event you will receive an email with a link the morning of the event. For virtual workshops internet access is required.



Receive weekly text alerts with job leads in Luzerne County!



Text HOTJOBS to 570-255-6966